

Doctoral Student Responsibilities

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General/Course Work

- Demonstrate personal motivation, curiosity, and enthusiasm for learning how the world works.
- Demonstrate responsibility by following the requirements, program elements, policies, procedures and protocols.
- Be committed to a high standard of excellence in all doctoral work
- Should participate in meetings, colloquia, seminars and group discussions that contribute to the students' professional and academic knowledge.
- Dedicate the appropriate level of time to effectively work towards the completion of the degree.
- Utilize mentors course work, workshops, and other appropriate resources to acquire the knowledge to conduct valid research.
- Maintain an open line of communication with faculty and committee members. It is the student's' responsibility to discuss with professors areas related to research, progress, individual concerns, and problems that are occurring in the program.
- Participate actively in the learning by asking questions that promote understanding of academic subjects and the field of educational technology.
- Monitor and regulate your own learning by governing your own studies throughout the program.
- Create an Individual Performance Growth Plan (PGP)). In creating and developing the PGP, the student will work with his/her research advisor and other mentor(s) where appropriate. The PGP should provide the steps that the student will take to achieve their PGP. The PGP should be updated annually to reflect changes and updates in their plan..

- Seek out mentors among faculty or tenured students. Students can also serve as a mentor to others when appropriate.
- Participate in groups across various discipline (Both internally and externally) that foster knowledge development and academic relations
- Participate in and promote communities of practice. With a communities of practice, students collaborate with each other, learn from each other, fill gaps in knowledge, and support a dynamic learning environment (Lave & Wenger, 2011)

Dissertation

- Find and follow a distinct topic of research in order to bring forth new knowledge and to apply this knowledge to solve current problems and issues.
- Interact regularly with faculty advisors and doctoral committee members, providing regular updates on program progress.
- Respect the university's policy for confidentiality concerning research that has not yet been reported.
- Conduct research with respect to the dissertation ethically and report it accurately while acknowledging the contributions of others.

Ethical Responsibilities

NJCU Academic Integrity Policy

- Demonstrate respect for faculty, students, and staff regardless of gender, ethnicity, sexual orientation, religious or political beliefs in all forms of communications with other students and faculty.
- Uphold the highest ethical standards in the preparation and presentation of required coursework as noted in the NJCU student handbook.

- Observe the college anti-discrimination policy and college harassment policy as published in the student handbook.
- Create a positive learning and educational environment for fellow students.
- Follow guidelines established by the University's independent review boards for research, such as the Institutional Review Board (IRB) in the Procedures and Guidelines for Researchers for the Protection of Human Participants document.

Professional Development

- Contribute, wherever possible, to the discourse of the scholarly discipline through conference presentations, publications, collaborative projects, and other means.
- Provide adequate advance notice to faculty members when requesting recommendation letters,

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